

## Broadhempston Village Primary School life group – 6/7/2021

### MS teams

The life group has been set up to have a parent forum help support the values and vision and ethos of the school.

Parent representatives from each class - to represent all developmental ages and experience. These representatives are conduits – they should represent the views of the parent body and provide feedback to the school and communicate news back to the parent body. They can also raise issues to the school as required.

In attendance	Jill Ryder, Rebecca Sear, Louise Kneafsey, Jessica Swifen, Gaby Cannon	Actions
Apologies	Rebecca Kingdon	
Approve previous minutes	NA – first meeting	
Matters arising from previous meeting	<p><b>NA assigned roles &amp; responsibilities</b></p> <p>Welcome and introduction from Jill Ryder</p> <p>LK to do minutes in absence of SK</p> <p>RS to chair as Governor rep</p>	
Academy Head report	<p>Report attached</p> <p><b>JR presented the Heads report – see report for details</b></p> <p>Pupil Numbers – good – whole school full as can be – approx. 10 per year but can flex numbers in each year</p> <p>Staffing</p> <p>Improvement plan discussed with governors and signed off today</p> <p>Improvement plan expanded upon and explained.</p> <p>Writing has been a national issue following lockdown – difficult to teach remotely</p> <p>Oracy project to begin in Sept 2021</p> <p>Subject leadership development across 2 sites of BVS and LCoFES</p> <p>Senior leaders working in and out of school - Professional development has helped plan for best practice teaching and learning of staff</p> <p>Restructuring of school into Key stages – allowing purposeful play and teaching in the alignment with key stages</p> <p>R</p> <p>Yr 1 and 2</p> <p>YR 3 and 4</p> <p>Yr 5 and 6</p> <p>JR expanded on plans for whole school weeks</p> <ul style="list-style-type: none"> <li>• ARTS week – in the pipeline Daisy – Devon Art Service / Hannah Nicholson <i>RS/LK discussed possible input from parents/local artists</i></li> <li>• STEM week – possible hire of Dome/Planetarium in village hall – PTFA funding helps with this</li> <li>• More community engagement – Open evening/ art exhibition/ show case the school to our community/</li> </ul>	<p>JR to share info with parents early Sept via newsletter</p>

	<p>ensure we are relevant to community and school is sustainable</p> <p>Health and safety audit – details in Head’s reports - minor actions required. Recommendations for Van safety checked – raised to Trust board for clarification  PHE and DFE involved in recent Covid positive case on 4/7/21 and subsequent school closure. Follow up visit by Devon Public health – commended the school on swift response and transparent decision making process.  Safeguarding audit – minor actions required</p> <p>Inclusion Hub. This is a virtual hub that offers a variety of support; mental health and well being, support for various families, family therapists (4 families from BVS have accessed support this year) various children have attended courses. Becky Humphries has been supporting children with special needs</p> <p>School reports will be sent out on 16<sup>th</sup> July – not via MS teams as previously thought as these are Class teams but Therese will email out to individual families.  <i>RS suggested this is communicated to the school parental community via the app asap.</i></p> <p><b>PTFA</b>  JR has met with the chairs of the PTFA Vicky Pengilley and Holly Ferguson  She is keen for support on finances. She has requested £500 for ARTS equipment to support the ARTS week  £1000 for new books for library area in school  PTFA have been really successful in the past at raising large sums of money.  PTFA AGM in Sept – the 2 chairs have service 3 years and will be looking to step down.  <i>Suggestion that the school sends a communication about the PTFA to all parents – encouraging involvement – everyone can offer some time/expertise.</i>  <i>Suggestion school creates Amazon wish list for ART supplies and other items. Some people/parents/grandparents like to be able to see what they are giving money for. It has worked well in other schools.</i></p> <p><b>Discussion Regarding community engagement</b>  Discussion re  1) Community Orchard – school children have previously been involved in planting trees in the orchard and enjoyed this at the time and continue to enjoy the progress of their labours up at the orchard. The orchard committee has working days where they need volunteers. Perhaps school could liaise with Orchard committee and have a half day outdoor/wild learning day/forest school at Orchard and then ½ day to help do some jobs. Closer than Beacon.</p>	<p>TC to send out info via school app and email</p> <p>JR to liaise with PTFA and send out communication early September regarding parent support</p>
--	--	---

	<p>They can sing in the shelter.</p> <p>2) Eco Group led by Ms Cleverly is working towards Green Flag award for school – can take a few years. Is involved with community projects – will have BVS representatives at B Eco fair 17/7/21</p> <p>4) As we move forward integrate school into village events to encourage positive engagement between village and ensure there is a school presence at – fete, coffee morning, makers market in September 21. There are vacancies arising in the Village Hall Trustees, Parish Council, Headlands Committee. It will be beneficial to have representatives of school families in these groups.</p> <p>3) Social event for new starters – previously had treasure hunt/woodland walk and BBQ/ orchard picnic. Planned for this sept - This could be for just new starters or whole school</p> <p>4) Second hand uniform discussion re PTFA sale/collection/ COVID</p> <p><b>Library space</b>  Small upstairs room adjacent to Class 4 room will be converted into a library. JR has secured old bookshelves from Exeter Uni. PTFA have been asked for £1000 for new books.  They are looking for good quality books for subject areas – history/Geography  Discussion re donations of second hand books – JR advised they want good quality books that are on accelerated reader and also to focus on books for subject areas. Suggested some books could be placed on school Amazon wish lists – parents/ Grandparents often like purchasing books as well as/or instead of fundraising.</p>	
<p><b>Parent Rep feedback</b></p>	<p><b>Things parents would like to see at BVS</b></p> <p>1) Timely communication to parent body – advance notice for activities and for requests for parental involvement. Many people would like to be involved but has been insufficient notice.</p> <p>2) The twice-yearly (summer and Christmas) whole school productions held in the village hall where all children were involved with acting, music and lighting etc. The children, parents and local community hugely enjoyed these.</p> <p>3) Singing and music</p> <p><b>Communication from reps to parent groups</b>  How to set up? Facebook or WhatsApp  How to include everyone/ GDPR/ consent</p>	<p>JR &amp; staff have plans but we will be making changes(nothing too drastic!)</p> <p>JR to liaise with RS in Sept to write letter for parents regarding school life</p>

	<p>JS suggested school sends a form to all parents – a consent form for them to confirm they are happy to be added to a parent group for messaging within class groups / PTFA group. Not everyone has facebook. People can request which is their preferred platform. This would not be managed by school but by parent rep/ helps reinforce inclusive nature of class groups/ PTFA</p>	<p>group and accessing reps</p>
<p><b>Date of next meeting</b></p>	<p>Tuesday 21<sup>st</sup> September 2021 at 3.45.  Note - Children of those reps attending meeting can join the after school club free of charge for the duration of the meeting.</p>	