**Broadhempston Primary School PTFA**

**28th Feb 2023 Meeting**

Date: 28th February 2023

Venue: Sneydhurst

Present:

PTFA – Jess Swinfen (Chair), Holly Ferguson (Treasurer), Simon Coles, Rebecca Wright, Gemma Newbery, Julia Kirsop-Taylor, Louise Kneafsey

**Easter Term Plan**

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| **Date** | **Activity** | **Update** | **Actions** |
| Thursday 9th March | Glow in the Dark Dodgeball | * Hall booked 4.30pm -7.30pm * Primary Sports booked * Birch 5-6pm * Oak/Sycamore 6.15-7.15pm * Eventbrite tickets on sale £6.50 * 24 tickets sold so far | * Tickets push - ALL * Helpers for each session – JS for KS1 and SC for KS2 * Whatsapp gp messages - Sycamore – Holly and Oak – Lou * UV face paints – Lou/Holly * Message to bring water - Jess |
| Friday 10th March | Sycamore Cake Sale |  | * Simon and Becky * Can they beat Oak’s £95 target?! * Napkins - Gemma * Float – Jess |
| Thursday 23rd March | Mufti Day |  | * Kieran to collect funds at Birch door and give container to Mrs Barlow for Oak/Sycamore * £1 per child |
| Friday 24th March | Explorer Dome | * Parish Council awarded us £390 grant * Community Show 3.30pm * 25 tickets | * Jess to advertise community tickets * Report afterwards from kids – pictures/words |
| Saturday 25th March | Skittles Night | * Hall booked 5 – 11pm * Event 7 – 10pm * On Shout Out Broadhempston * 6 people per team, £2 pp * Vets have trophy * Food - Halls pasties * Bar – Barnaby’s beer, wine, Luscombe * Raffle | * Holly - trophy and Heroes for winners * Jess - Shout Out Broadhempston * Holly – skittles check in Hall * Becky – hay bale loan * Duvet covers - ALL * Pasty check – Holly * Barnaby’s Beer – Jess * Majestic wine – Kieran * Luscombe drinks – ginger beer/lemonade – Jess * Ice – Sarah * Jugs – Jess * Crisps – Jess * Scoreboard - Lou * Music – Si * Microphone from school – Jess * License – Jess * Risk assessment – Jess * Price list – Jess * Posters – Jess * Printing – Si * Laminating – Becky * Rota - Jess |
| Friday 31st March | Easter Gardens | * Sarah bought Easter Egg prizes | * Jess to ask Therese to put on app * Jess - receipt for Easter Eggs to Holly |
| Friday 31st March | Easter Egg Hunt | * Keen to try a more eco version – find a carrot and exchange for a chocolate egg | * Jess to discuss hunt plan for Orchard with school |
| Saturday 22nd April | Love Your School Day | * 12 – 2pm * On school app | * Gemma speaking to teachers to collate jobs list * Ask school for an additional hour for finishing tasks |
| Sunday 21st May | Broadhempston Garage Safari | * Updated date * 2 – 4pm * £5 per table plus donations to PTFA very welcome * Refreshments at Sneydhurst * PTFA to produce map | * Parish News - Jess |

Grants

* Science Week w/c 20th March – Explorer Dome Visit Friday 24th March
* Successful application for £390 Parish Council grant
* Jess to advertise Community Show on Shout Out Broadhempston
* Devon Community Foundation – look as source of grants
* Gemma created framework for managing grants we apply for in the future

AGM date and agenda

* Jess to agree date with Jill and Therese – propose Tuesday 25th April, 3.30pm

PTFA email

* We have registered [PTFABroadhempston@gmail.com](mailto:PTFABroadhempston@gmail.com)

Sponsored run

* Joint event with Landscove
* Fri 9th June
* Colour run
* Headlands Cttee have confirmed they are happy for us to do a Colour Run
* Annabel White offered to help with event

Summer Fete

* Simon representing PTFA on Fete Committee
* Simon investigating bouncy castle and climbing wall hire
* Ideas: use bell tent for kids activities, bottle stall
* Can school choir sing? – Lou to check
* Bouncy Castle – Hennock Fete – Jess to find supplier
* Fete keen to borrow school PA system and mic – Simon to check

Playground

* Shelves in shed – Simon
* Line painting – Jess to chase DCC for £650 grant which we have not yet received

Coronation

* Mufti – dress Royal – Friday 5th May
* Offer teachers budget for class activities - £50 per class
* Jess to check plans with Therese

Finances

* Easyfundraising – sign up challenge – can we get 100 new members signed up in March?
* Investigate higher interest account – Holly
* Direct debits – hold fire – put info and forms in entrance pack for new kids

Minibus

* Awaiting update from Therese on service/MOT

**Skittles Teams**

Parish Council - Becky

PTFA – Julia

PTFA 2 - Julia

Summer Fete - Simon

Friday Nighters - Jess

Youth Club- Lou

Shop- Jess

School - Jess

Football Team – Kieran

Vets – Holly

Bellringers - Jess

**Raffle prizes**

Green Table – Gemma

Salcombe Hotel – Gemma

Dartington Cinema - Lou

Pub meal - Kieran

Rum - Jess

Chocolates - Nanya