

BROADHEMPSTON VILLAGE PRIMARY SCHOOL

**ACCESSIBILITY PLAN 2021-2024**

At Broadhempston Village Primary School, our intent is for pupils to achieve the highest possible progress and outcomes within each subject through the provision of a curriculum that is broad, balanced and rich in experiential learning.

We provide an education enriched by our core values; community, creativity, courage, kindness, respect and trust. Through our curriculum design, our learners are given opportunities to become independent, collaborative, creative learners who have the confidence to seek answers and nurture a love of learning.

We are committed to providing an environment that enables full curriculum access that values and includes all pupils, staff, parents/carers and

visitors.

**PURPOSE OF PLAN**

This plan shows how we intend, over time, to increase the accessibility of our school for disabled pupils, staff, parents/carers and visitors:

* **Increasing access to the curriculum for pupils with a disability**

This includes teaching and learning and the wider curriculum of the school such as participation in after-school clubs, leisure and cultural activities or school visits.

* **Improving access to the physical environment**

This includes improvements to the physical environment of the school and physical aids to access education.

* **Improving the delivery of written information to pupils**

This will include planning to make written information that is normally provided by the school to its pupils available to disabled pupils.

The information should take account of pupils’ disabilities and pupils’ and parents’/carers’ preferred formats and be made available within a reasonable timeframe.

**DEFINITION OF DISABILITY**

A person has a disability if he/she has a physical or mental impairment that has a substantial and long-term adverse affect on his/her ability to carry out normal day-to-day activities.

**BACKGROUND AND AUDIT**

**Curriculum**

We are aware that there are areas of the curriculum to which disabled pupils may have limited or no access. Some areas of the curriculum present particular challenges, for example: PE for pupils with a physical impairment, science and technology for pupils with a visual impairment, humanities for pupils with learning difficulties. Other issues affect the participation of disabled pupils, for example: bullying, peer relationships, policies on the administration of medicines, the provision of personal care, the presence or lack of role models or images of disabled people, in effect, all the school’s policies and procedures, written and unwritten.

**Physical Environment**

Broadhempston is a traditional village school, which was built in 1870. The school currently has on roll 71 children, split between four classes.

The school consists of one main building which has 4 classrooms, an Office and Staff Room. There is a ramp into the main building and a further ramp into the village playground. The Village hall is wheelchair friendly.

The school has been remodelled and has 2 small classrooms upstairs, reached by a staircase from class 2. There is an outdoor area to the rear of the school, which has been re-covered with a special soft safety surface, and is used as a play area and outdoor classroom.

There is also a large playground and Village Hall opposite the school which is used by the children at play/lunch time and for PE lessons and special events.

Wheelcahr access to the the upastairs classrooms is an area for development.

Disabled pupils participate in extra-curricular activities. Some aspects of extra-curricular activities present particular challenges, for example: lunch and break times for pupils with social/interaction impairments, after-school clubs for pupils with physical impairments, school trips for pupils with medical needs.

Our school is not wheelchair friendly. We would need to respond to needs if and when they arise but an audit of limitations shows only the following areas that may need consideration–

* Small corridors for wheelchair access
* One staff toilet which has been used as a changing area for children with additional need.
* No disabled toilet
* Small school infrastructure

**Information**

Different forms of communication are made available to enable all disabled pupils to express their views and to hear the views of others. Access to information is planned, with a range of different formats available for disabled pupils, parents and staff.

We aim to ask about any disability or health condition in early communications with new parents and carers. For parents and carers of children already at the school, we collect information on disability as part of a survey of parents’ views, or in conjunction with a letter home about a parents’ evening.

**Current Range of known disabilities**

The school has children with a range of disabilities to include moderate and specific learning disabilities. We have sought advice from external experts and have implementedtheir recommendations.

We have asked parents/carers and staff to advise us of any disabilities and no further disabilities have been identified.

**Overall**

Where children are not currently managing within our normal curriculum and physical layout steps have already been taken to ensure access to learning is possible through alternative provision. We are aware that we need to continually review and make changes as and when specific issues are identified.

**INCREASING ACCESS TO THE CURRICULUM FOR PUPILS WITH A DISABILITY**

Improving teaching and learning lies at the heart of the school’s work. Through self-review and Continuous Professional Development (CPD), we aim to enhance staff knowledge, skills and understanding to promote excellent teaching and learning for all children. We aim to meet every child’s needs within mixed ability, inclusive classes. It is a core value of the school that all children are enabled to participate fully in the broader life of the school. Consequently, all children have always been permitted to attend age relevant after school clubs, leisure and cultural activities and educational visits. The only exception would occur if a child had breached school rules when deprivation of club attendance may be used as a suitable short term sanction and to ensure the safety of others.

Our key objective is to reduce and eliminate barriers to access to the curriculum and to ensure full participation in the school community for pupils, and prospective pupils, with a disability.

We have proved ourselves to be an inclusive school for children with particular needs. We have admitted children from out of area and provided them with particular support to enable them to participate in the school curriculum.

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| **Targets** | **Strategies** | **Timescale** | **Responsibility** | **Success Criteria** |
| Increase confidence of all staff in differentiating the curriculum  | Be aware of staff training needs on curriculum access Assign CPD for anxiety, ASD, dyslexia, differentiation and recording methods  | On-going and as required  | SENCO  | Raised staff confidence in strategies for differentiation and increased pupil participation  |
| Ensure all staff have specific training on disability issues  | Be aware of staff training needs Staff access appropriate CPD Identify training needs at regular meetingsReview the needs of childrenwith specific issues, provide allrelevant training. | Ongoing and as required  | Academy Head SENCO  | Raised confidence of support staff  |
| Ensure all staff (teaching &non teaching) are aware of disabled children’s curriculum access | Set up a system of Individual Access Plan’s for disabled children when appropriateShare information with all agencies involved with each child |  | SENCO | All staff are aware of individual’s needs |
| Ensure all staff are aware of disabled children’s curriculum access  | Set up a system of individual access plans for disabled pupils when required Information sharing with all agencies involved with child  | As required  | SENCO  | All staff aware of individuals needs  |
| Use ICT software to support learning  | Make sure software is purchased and installed where needed  | As required  | Academy Head | Wider use of SEN resources in classrooms  |
| All school visits and trips need to be accessible to all pupils | Ensure venues and means of transport are vetted for suitabilityDevelop guidance on making trips accessible | Ongoing | SENCO | All pupils are able to access all school trips and take part in a range of activities |
| Review PE curriculum to ensure PE accessible to all  | Gather information on accessible PE and disability sports  | As required  | PE co-ordinator  | All to have access to PE and be able to excel  |
| Review curriculum areas and planning to include disability issues | Include specific reference to disability equality in all curriculum reviews |  | SENCO /Academy Head | Gradual introduction of disability issues into all curriculum areas |
| Ensure disabled children can take part equally in lunchtime and after school activities | Discuss with Out of school Club staff, and people running other clubs after school. Support would have to be available – especially after school | As required | SENCO/ Academy Head | Disabled children feel able to participate equally in out of school activities |
| Access arrangements to meet individual’s needs when taking tests etc will be applied for and supportprovided when required | SENCO willensure appropriate testing andreports are provided in orderto apply for accessarrangements |  |  | All pupils will have theirindividual needs met, andany barriers to achievingtheir full potential willbe removed |

**IMPROVING ACCESS TO THE PHYSICAL ENVIRONMENT OF THE SCHOOL**

Broadhempston Village Primary is continuing to grow and develop. It is hoped that in the near future we will be able to remodel the building

and improve the facilities.

Provision, in exceptional cases, will be negotiated when a pupil’s specific needs are known.

We have a range of equipment and resources available for day to day use. We keep resource provision under constant review. The schools Improvement planning process is the vehicle for considering such needs on an annual basis.

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| Targets | Strategies | Timescale | Responsibility | Success Criteria |
| To be aware of the access needs of disabled children, staff, governors and parents,carers | To create access plans for individual disabled children as part of the TAF processThrough questions, discussions and newsletters find out the needs of others | As requireAnnual | SENCO / ClassteacherAcademy Head | IEP’s are in place for disabled pupils, and all staff are aware of pupils’ needs. All staff, governors, parents/carers are confident that their needs are met. Monitor to ensure any new needs arising are met. |
| Layout of school  | Consider needs of disabled pupils, parents/carers, staff, visitors when considering any redesign  | As required | Academy Head | Re-designed buildings are usable by all |
| Ensure everyone has access to reception or waiting area | Improve access to reception area during any re-designCheck the outer door is wide enough for a wheelchair Provide a bell on the door so that wheelchair users can get the attention of staff in the office. | Ongoing  | Academy Head | Disabled parents / carers / visitors feel welcome. |
| Ensure that all areas of school building and grounds are accessible for all children and adults and tocontinue to improve the access of the physical environment for all. | SEN staff to audit accessibilityof school buildings and grounds. | Ongoing  | Academy Head | Any modificationsneeded will be made tothe school building andgrounds that are neededto facilitate ease ofaccess for all. |
| Maintain safe access for visually impaired people | Yellow paint on step edges needs to be done at the backdoor. Check exterior lighting is working on a regular basisPut black/yellow hazard tape on poles at end of play equipment to help visually impaired child | Ongoing checks | Academy Head | Visually impaired people feel safe in school grounds.  |
| Ensure all disabled people can be safely evacuated | Ensure there is a personal emergency evacuation plan for all disabled pupils.Ensure all staff are aware of their responsibilities in evacuation by being aware of the SENCO passport information |  | Academy HeadAcademy Head to remind staff | All disabled pupils and staff working with them are safe in the event of a fire. There is constant supervision for disabled children who would need help in the event of an evacuation.Disabled people in wheelchairs can be evacuated quickly and easily |
| Provide hearing loops in classrooms to support pupils with a hearing impairment | Take advice from LEIS on appropriate equipment if this becomes necessary | As required | Academy Head | All children have access to the curriculum |
| All fire escape routes are suitable for all | Ensure staff are aware of need to keep fire exits clear | Daily | Academy Head | All disabled personnel and pupils have safe independent exits from school |
| Ensure access to IT equipment is appropriate | Including in relation to those with a visual or hearing impairment | As required | SEND CO / Academy Head | Hardware and software available to meet the needs of children as appropriate |
| Ensure any proposed ‘new build’ project is physicallyaccessible for everyone | Project manager appointed willensure compliance with buildingregulations regardingaccessibility |  | Academy Head | Any new construction willbe fully accessible |
| Fire alarm | Currently only auditory |  |  |  |

**IMPROVING THE DELIVERY OF WRITTEN INFORMATION TO PUPILS**

This will include planning to make written information that is normally provided by the school to its pupils available to disabled pupils. Examples might include handouts, textbooks and information about school events. The information should take account of pupils’ disabilities and pupils’ and parents’ preferred formats and be made available within a reasonable timeframe.

In planning to make written information available to disabled pupils we again need to establish the current level of need and be able to respond to changes in the range of need. The school will need to identify agencies and sources of such materials to be able to make the provision when required. The schools IT infrastructure will enable us to access a range of materials supportive to need.

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| **Targets** | **Strategies** | **Timescale** | **Responsibility** | **Success Criteria** |
| Inclusive discussion of access to information in all parent/teacher annual meetings | Ask parents about preferred formats for accessing information  | Annually | SENCO / Head of School | Staff more aware of preferred methods of communication, and parents feel included. |
| Review information to parents/carers to ensure it is accessible | Provide information and letters in clear print in “simple” English School office will support and help parents to access information and complete school forms Ensure website and all document accessible via the school website can be accessed by the visually impaired | During induction On-going Current  | Administrators | All parents receive information in a form that they can access  |
| Improve the delivery of information in writing in an appropriate format  | Provide suitably enlarged, clear print for pupils with a visual impairment  | As required  | Office  | Excellent communication  |
| Ensure all staff are aware of guidance on accessible formats  | Guidance to staff on dyslexia and accessible information  | On-going  | SENCO  | Staff produce their own information  |
| Annual review information to be as accessible as possible  | Use child friendly review formats  | On-going  | SENCO  | Staff more aware of pupils preferred method of communications  |

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We are aware that the need for reasonable adjustments may arise at any time. These will be reviewed as and when the need is identified. We will consult with experts when new situations regarding pupils with disabilities are experience.